

Vena Stuart Elementary

780 Hart Street Gallatin, TN 37066
Phone: 615.452.1486 Fax: 615.451.5281

GENERAL RULES

The following school rules are in effect for the safety of students, personnel, and visitors. Our goal is for students to receive the maximum benefits from each school day. These rules apply to all students:

1. All hallways are “quiet” zones and students will use “hallway” hands.
2. Every student in school will follow the instructions of **all teachers and assistants at all times and in all places.**
3. All adult school staff members will be addressed as Dr., Mr., Mrs., Ms., or Miss.
4. Students should not bring any items that are dangerous or appear dangerous. (This includes knives or any other weapon.)
5. Vena Stuart Elementary will maintain a hands-off policy. There will be no fighting of any nature at school.
6. Students may not trade, sell, or purchase items from other students at school. **(The school will not be held responsible for belongings if this rule is broken.)**
7. No student will leave school without proper office check out.
8. Running in halls, classrooms, or the cafeteria will not be permitted.
9. There will be no loitering or playing in the restrooms, parking lots, or school grounds. All students must be out of the building by 3:00 unless under the direct supervision of a teacher.
10. Students should **not** bring any type of **toys** to school. If these items are brought to school, they will be kept until the last day when a parent may come to collect them.
11. Students may possess personal communication and/or electronic devices, such as, but not limited to, cell phones, tablets, portable music players, and smart wearables/watches, while on school property. However, the personal communication device must be powered off and must be kept in a backpack, purse or similar personal carry-all and may not be used during school hours.
12. Backpacks, lockers, and other storage areas, containers, and packages brought into the school by students or visitors are subject to search for drugs, drug paraphernalia, weapons, or for any property that does not belong to the student.
13. Students will not be called to the phone unless it is an emergency. Students **may not** use the office telephone without permission. Calling home for forgotten homework or to ask permission for a friend to come over is not an emergency.
14. School property is for the benefit of students, both present and future. Proper care of school property simply means a better education for you and others. **Both students and parents are legally responsible for the abuse of school property.** Parents will be asked to pay for damage to school property.
15. Students shall not use or possess electronic cigarettes or tobacco products, illegal drugs, or prescription medications in any form while on school property, attending

or participating in a school-sponsored event, while on school buses to and from school, or on school buses to and from school-sponsored events.

16. Students will be expected and required to use appropriate language. Any student using profanity or inappropriate language will be disciplined accordingly. Profanity will not be tolerated at Vena Stuart Elementary.

GYM AND PLAYGROUND RULES

1. Elementary students must wear tennis shoes on Physical Education class day.
2. If you have an illness/injury and cannot participate in P. E. class, please send a note signed by a parent or doctor.
3. All playground equipment should be used as intended and should not be purposely misused.

LUNCHROOM BEHAVIOR

1. Proper behavior and manners are to be exercised at all times in the cafeteria.
2. Students must follow the directions of the lunchroom duty monitors.
3. Students **may not bring sodas** in lunches from home.
4. Only family members may eat in the cafeteria with students. Students are not allowed to bring friends to the side tables to eat lunch with their family.
5. Food from restaurants (McDonald's, Subway, Sonic, etc...) is not permitted in the cafeteria. If you wish to eat with your child (and we do encourage this), please purchase a school lunch or bring a sack lunch from home.

BUS RULES

All pupils are under the authority of the bus driver. According to the regulations of the Sumner County Board of Education, students **must** obey the driver and the rules! **Failure to do so can result in a student not being permitted to ride a school bus. All students who ride school buses should ride the same bus every day. Students will not be permitted to change buses unless the parents change their residence. Proper school behavior extends to the bus as well. Riding a bus is a privilege.**

Disciplinary Action, which may include **suspension from the bus**, may be taken toward students who break rules:

1. Disorderly conduct
2. Use of improper language or disrespect to the driver
3. Out of seat when bus is in motion
4. Refusal to obey driver's directions
5. Head or arms extending from the bus
6. Tampering with bus parts
7. Unnecessary noise
8. Scuffling or fighting
9. Other causes as they may arise

Students who are written up on a bus will receive a verbal warning; any additional write ups will result in bus suspension if determined appropriate by the school administrative team.

Students who are suspended from riding the bus a total of 3 times can be permanently suspended from bus transportation.

Transportation's Phone Number: (615) 452-1520

TENNESSEE CODE ANNOTATED 49-1309

Any principal or principal-teacher of any public school in this state is authorized to suspend a pupil from attendance at such school, including its sponsored activities, or from riding a school bus, for good and sufficient reasons. Good and sufficient reasons for such suspension may include, but shall not be limited to:

1. Willful and persistent violation of the rules of the school or truancy;
2. Immoral or disreputable conduct or vulgar or profane language;
3. Violence or threatened violence against any person or any personnel attending or assigned to any public school;
4. Willful or malicious damage to real or personal property of any person attending or assigned to said school;
5. Inciting, advising, or counseling of others to engage in any of the acts, herein before enumerated;
6. Marking, defacing, or destroying school property;
7. Possession of a pistol, gun, or firearm on school property;
8. Possession of a knife, etc., on school property.
9. Assaulting a principal or teacher with vulgar, obscene, or threatening language;
10. Unlawful use, possession, or distribution of barbitol or illegal drugs;
11. Any other conduct prejudicial to good order or discipline in any public school.

ADMINISTRATIVE CONSEQUENCES:

Willful and persistent violations of school rules will be dealt with immediately through the use of various disciplinary consequences. These consequences are issued following classroom interventions and administrative warnings. Students receiving administrative consequences are made aware of their inappropriate behavior. The following table identifies some examples of consequences and the purpose of each action.

Administrative Consequence	Purpose
Isolation	Provide students with an alternative learning environment through isolation. Students must complete assignments and demonstrate appropriate conduct to earn the right to return to the classroom.
Out-of-School Suspension	The most serious offenses will be handled through OSS.
Appearance before the Disciplinary Board	Students with willful and persistent misbehavior or zero tolerance actions may be referred to the Disciplinary Board for placement at the RT Fisher Alternative School.

BOTTOM LINE OFFENSE:

A bottom line offense will be issued to any student for violations of rules related to inappropriate language, physical contact to students (fighting), direct disrespect to various authority figures, damage to property, or any other conduct determined to threaten the safety of the learning environment.