



School Parent and Family Engagement Policy  
Vena Stuart Elementary  
2022 – 2023 School Year  
Revision Date 7/27/2022

In support of strengthening student academic achievement, VSE receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement several specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Vena Stuart Elementary agrees to implement the following requirements as outlined by Section 1116:

- Involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school improvement plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of families and the school, distribute it to the families of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format,

including alternative formats upon request and, to the extent practicable, in a language families understand.

- If the school improvement plan under Section 1114(b) of the ESSA is not satisfactory to the families of participating children, submit any family comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition: Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
  - (A) families play an integral role in assisting their child's learning;
  - (B) families are encouraged to be actively involved in their child's education at school;
  - (C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
  - (D) other activities are carried out, such as those described in Section 1116 of the ESSA.

### **Jointly Developed**

Vena Stuart Elementary will take the following actions to involve families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by families, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- A parent representative will meet with the Title I planning team and all parents will be given the opportunity to complete an interest survey to provide input in planning parent and family engagement programs.

## **Annual Title One Meeting**

Vena Stuart Elementary will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all families of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the families' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- The Annual Title I meeting will take place, in person, on August 23, 2022 to inform families of the requirements of Title I and the school's participation as well as the families' rights to be involved.

## **Communications**

Vena Stuart Elementary will take the following actions to provide families of participating children the following:

- The parent and family engagement policy will be shared at the Annual Title I Meeting and available on the school's website. All programs will be announced by notes sent home, the school's marquee, Remind, the school's website, and the Vena Stuart Elementary News Facebook page.
- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the families of participating children in

an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the families can understand.

### **School-Parent Compact**

Vena Stuart Elementary will take the following actions to jointly develop with families of participating children a school-parent compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and families will build and develop a partnership to help children achieve the state's high standards.

- Representatives of VSE, families, and community members will collaborate both virtually and in person to develop a school-parent compact.

### **Reservation of Funds**

If applicable, Vena Stuart Elementary will take the following actions to involve the families of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- Input from surveys and suggestions are used when planning how funds are used for parent and family engagement activities.

### **Coordination of Services**

Vena Stuart Elementary will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support families in more fully participating in the education of their children by:

- Giving information on how to access free internet services for home use.
- Numerous organizations such as Rotary, Lions Club, churches, and Gallatin Police Dept. that coordinate food, bikes, and Christmas gifts for students.

### **Building Capacity of School Staff**

Vena Stuart Elementary will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of families, in the value and utility of contributions of families, and in how to reach out to, communicate with, and work with families as equal partners, implement and coordinate parent programs, and build ties between families and the school by:

- Vena Stuart implements a multi-tiered system of supports (MTSS) behavior system to meet students' behavioral needs
- Job-imbedded professional development through PLC's and staff meetings

Vena Stuart Elementary will provide other reasonable support for parent and family engagement activities under Section 1116 as families may request by:

- Translators and interpreters may support our EL families when needed.
- Educational games, books, and other activities are given to families.

### **Discretionary School Parent and Family Engagement Policy Component**

- Involve families in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for families from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and childcare costs,

to enable families to participate in school-related meetings and training sessions.

- Train families to enhance the engagement of other families.
- To maximize parent and family engagement and participation in their child's education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and families who are unable to attend conferences at school.
- Adopt and implement model approaches to improving parent and family engagement
- Establish a districtwide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.